

APPROVED Minutes
College Park Aging-in-Place Task Force
May 11, 2015
City Hall

Attendees

<u>Members</u>	<u>Present</u>	<u>Absent</u>
Barnes, Helen - Dist. 3	<u>X</u>	
Blumenthal, Judy - Dist. 1	<u>X</u>	
Brennan, PJ. - Dist. 2	<u>X</u>	
Dorsch, David - Dist. 3	<u>X</u>	
Ealley, Lisa - Dist. 1	<u>X</u>	
Ireton, Chuck - Dist. 2		<u>X</u>
Kabir, Fazlul - Dist. 1	<u>X</u>	
Keer, David - Dist. 1		<u>X</u>
Mitchell, Denise. - Dist. 4	<u>X</u>	
Nowlin, Darlene – Dist. 4	<u>X</u>	
Sanders, Cory – Dist. 1	<u>X</u>	
Wojahn, Patrick - Dist. 1		<u>X</u>

Also present:

Peggy Higgins, Staff Liaison
Angie Burns, CP Seniors Program Staff
Laura Salers, Secretary

Call to Order

At 6:45 pm, Ms. Mitchell called the meeting to order, welcomed newly appointed Task Force member Helen Barnes and asked everyone to introduce themselves.

Approval of Minutes

Minutes from the April 6, 2015 meeting were reviewed. Mr. Dorsch made a motion to approve as written. Seconded by Ms. Ealley. Minutes were approved unanimously.

Chair Ms. Mitchell presented two additional items for the agenda. 1) Discuss adding persons with disabilities to the Task Force's charge and 2) discuss hosting a resource fair for seniors. Mr. Dorsch made a motion to add these two items to the agenda. Seconded by Mr. Kabir. Motion passed unanimously.

Updates from Peggy on survey and continued outreach to meet the June 1st deadline

Ms. Higgins reported that 198 survey responses have been received thus far on the City website. Paper surveys have gone out to the Meals on Wheels clients, the senior's program mailing list and copies are available at the office in Attick Towers.

The Task Force brainstormed ways to continue to distribute the survey. Ms. Barnes volunteered to distribute surveys at the Downtown Farmers Market. Mr. Kabir volunteered to do the same at the North College Park Farmers Market. Mr. Brennan and Mr. Kabir will present surveys at their respective Civic Association meetings. Ms. Nowlin will distribute in College Park Woods. Ms. Mitchell will contact the Moose Lodge and Secretary Laura Salers will contact Holy Redeemer Church. Mr. Brennan will contact Anne Martens at the University of Maryland to see if the survey can be distributed to retired faculty. Those needing hard copies of the survey were asked to give 24 hours notice to Ms. Higgins before pick-up.

The Task Force will ask the Aging in Place Ad Hoc Committee to send surveys to the attendees of their forum. Ms. Barnes is interested in joining the AIP Ad Hoc Committee and volunteered to be the Task Force's liaison.

The discussion then centered on the possibility of printing the survey in the next issue of the Gazette's Municipal Scene or as a separate item in the Gazette. Ms. Higgins will check with the City Clerk's staff regarding each possibility and related possible costs. Once the information was obtained, it would be disseminated to the Task Force members. The survey deadline will be extended if putting the survey in the Gazette becomes viable.

Discussion of how survey results will be tabulated and the creation of the "draft" report

The Task Force discussed how the survey results will be organized and tabulated. Survey Monkey is the electronic structure of the survey and has built-in tools to organize the data.

Ms. Mitchell suggested working with students from UMCP to enter the data from the paper surveys into Survey Monkey and compile survey results. It was suggested that the Task Force retrieve reports from Survey Monkey before adding the paper survey data, and to code the Attick Towers and Spellman House surveys when they come in as Attick Towers/Spellman House. This will offer the Task Force the opportunity to review the survey results of those seniors living in the subsidized independent living facilities together with and separate from those who live in the city-at-large.

June Meeting Agenda – Invitation to External Stakeholders

Stakeholders from agencies around the county will be invited to the June meeting to share resources with the Task Force.

Mr. Brennan has contact information for the speakers present at the Ad Hoc Committee's forum. The information presented by these external stakeholders will assist the Task Force in developing a strategic plan. Ms. Nowlin offered to contact state level agencies and extend an invitation to meet with the Task Force.

The Task Force will invite Eddie Reavis, Jane Cook, Crystal Beatty and a county representative from Danielle Glaros' office to speak at the June meeting. Mr. Reavis and Ms. Cook will discuss the formation of the Greenbelt Aging in Place program, its current processes and programs. The county representative will share resource information with the Task Force.

Discussion of Possibly Amending the Task Force Charge

The Task Force continued the discussion from the last meeting about whether to include disabled residents in the Task Force's charge. While there is a need for disabled residents to receive services, a separate task force was recommended. Ms. Mitchell made a motion to keep the charge as written. Seconded by Ms. Blumenthal. Motion passed unanimously.

Resource Fair for Seniors

The issue of hosting a senior's resource fair was discussed. It could include representatives from Medicare, County Department of Aging as well as health screenings, Alzheimer support, advance directives/wills and other services for seniors. The decision was made that the focus of the Task Force was to make recommendations. A resource fair for seniors might be hosted in the future following the recommendation by the Task Force to establish a standing Aging in Place Committee.

Mr. Brennan suggested creating an outline for activities, programs and planning in preparation of an AIP Committee being formed. The Task Force can submit ideas through an online google doc.

In anticipation of FY'16 activities, the Task Force decided to request \$5,000 in the City budget. Ms. Mitchell will follow through on the request.

Announcements

Ms. Nowlin distributed copies of several aging publications, including the Beacon newsletter and a DC livability survey.

Adjournment

The next meeting of the AIP Task Force will take place on Monday, June 1 at 6:45 pm. Ms. Mitchell moved to adjourn. Seconded by Mr. Kabir. Meeting adjourned at 8:04 pm.